



Frederick County Board of Elections

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MINUTES of the June 9, 2021 Meeting of The Frederick County Board of Elections

The meeting was called to order at 2:01 PM, via video and teleconference by the Board President, Mrs. Mary Lou Green.

PRESENT:

Mary Lou Green, President
Shirley McDonald, Vice President
Lawrence C. Hill, Secretary
Mary Costello, Board Member
William Woodcock, Board Member
Daniel B. Loftus, Board Counsel

Stuart Harvey, Election Director
Christine Winer, Election Supervisor
Clifton Mowell, Election IT Specialist
Marc R. Welch, Election Program Assistant
MC Keegan-Ayer, County Council President

GUESTS:

Deborah Carter, Chair, Frederick County Democratic Central Committee.
Jim Filson, League of Women Voters of Frederick County.

ADDITION TO AGENDA:

Mr. Harvey added a discussion of the approved budget for fiscal year 2022.

APPROVAL OF MINUTES:

Mrs. McDonald made a motion to accept the May 5, 2021 meeting minutes. Mr. Hill seconded and the motion passed unanimously.

COUNCIL:

Mrs. Keegan-Ayer discussed a meeting between Mr. Harvey and a representative from the County's planning department on redistricting. Another meeting is scheduled for June 10, 2021.

The Board discussed the Council Liaison's report.

ELECTION DIRECTOR'S REPORT

Mr. Harvey provided a written report and gave highlights from the report. The Board discussed the report.

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OLD BUSINESS:

A. FY21 BUDGET UPDATE

Mr. Harvey provided the Board with an update on the current budget status. There is money left in the FY21 budget. Approximately \$300,000 remains in the overall budget despite higher expenses due to the needs of the 2020 election with regard to COVID-19. The Board expressed appreciation for the support of the County Executive and County Council for their support.

The Board discussed the budget update.

B. MUNICIPAL ELECTIONS

Woodsboro and Mt. Airy elections have been certified. The Walkersville election is September 13, 2021. The Town of Thurmont is in touch to discuss their upcoming election, and is considering VBM.

C. CITY OF FREDERICK ELECTION

Mr. Harvey updated the Board on the upcoming City of Frederick election. He provided an overview of the Memorandum of Understanding and requested the Board's approval. Mr. Hill made a motion to approve the MOU. Mrs. Costello seconded the motion, and it passed unanimously. The City of Frederick candidate filing deadline is July 6, 2021. Mr. Harvey is working with the City on the bid process for their vote-by-mail and ballot printing vendor. Election judge training schedules are being prepared and are expected to be finalized by June 18. The Board discussed the planning for the City election.

D. 2021 GENERAL ASSEMBLY

Mr. Harvey provided an update on the election bills which passed in the General Assembly and were either signed by the Governor, or allowed to become law without his signature. The Board discussed the election bills. The Board discussed the legislation and the impacts on 2022 elections.

E. REDISTRICTING

Mr. Harvey discussed the redistricting process. He updated the Board on efforts to prepare for upcoming redistricting. Work has begun on redistricting for the County Council using the American Community Survey.

F. MAEO 2021 CONFERENCE

Mr. Welch updated the Board on the current planning for the 2021 MAEO Conference in Ocean City.

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NEW BUSINESS:

A. RETIREMENT OF ELECTION DIRECTOR

Mr. Harvey has announced his retirement after 31 years in service to the citizens of Maryland. He has been with the Frederick County Board since 2002. The Board expressed appreciation for his 18 years of service to the citizens and voters of Frederick County.

B. APPROVED FY22 BUDGET

Mr. Harvey briefed the Board on the approved budget for FY22. He explained a new budget account for State Board billing. The Budget for this account is increased due to higher expenses in FY21 relating to COVID-19. He expressed appreciation to the County Executive and County Council for their support of the Board's budget request.

C. CANDIDATE FILINGS -- 2022 ELECTIONS

Mr. Harvey updated the Board on the candidate filing process for 2022. There have been 7 candidate fillings for 2022 elections. The list is available at the SBE website.

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NEXT MEETING:

The Board agreed to hold its next meeting July 7, 2021 at 2:00 PM via teleconference.

EXECUTIVE SESSION:

At 2:49 PM, Mr. Harvey requested the Board adjourn the public meeting and proceed to Executive Session. This action is in accordance with the authority granted under the Annotated Code of Maryland, General Provisions Article, Section 3-305. This session discussed the following subsections under this provision:

- 3-305 (b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has

jurisdiction; any other personnel matter that affects one or more specific individuals.

Mrs. Costello made a motion to proceed to executive session. Mr. Woodcock seconded, and the motion passed unanimously.

The Board recessed briefly to switch to the private video conference for the executive session, and reconvened at 2:51 PM.

ADJOURNMENT:

Mr. Woodcock made a motion to adjourn the meeting. Mrs. Costello seconded, and the motion passed unanimously.

Meeting adjourned at 3:24 PM.

Respectfully submitted,



Marc R. Welch
Election Program Assistant II

Approved by:



Mary Lou Green, Board President

7/19/21

Date